



THE UNIVERSITY OF SYDNEY
**Application for admission into a Bachelor's degree (non-UAC courses),
undergraduate diploma or undergraduate non-award study in 2009**

Please read this information before completing your application for admission.

General information

- This application form is only for domestic students. Only Australian citizens, Australian permanent residents and citizens of New Zealand should use this form to apply. Other applicants should contact the International Office on (+612) 9351 4079 or at info@io.usyd.edu.au for application materials and assistance.
- Complete the application form using BLOCK LETTERS, and where required, write clear crosses in the appropriate boxes.
- Please ensure that the information on your application is complete, that all of the required documentation is included and that the application is legible. Incomplete or illegible applications may be delayed.
- If you wish to be considered for an undergraduate course which is offered through the Universities Admissions Centre you should not use this form to apply. You should apply through the Universities Admissions Centre (www.uac.edu.au) by the last working day in September. If you wish to apply for a course which is not offered through UAC you may use this application form. If you have been enrolled in an undergraduate course at the University and you wish to be re-admitted into that course you may be able to use this form to apply. Please check with your faculty about the process for re-admission.

Supporting documentation

- You are required to provide documentation in support of this application. If you do not attach all of the documents required by the faculty, your application may not be considered. The documents you may have to provide include:
 - * evidence of your residency status,
 - * proof of change of name,
 - * academic transcripts for your secondary and/or tertiary qualifications,
 - * evidence of English proficiency,
 - * information about your record of exclusion,
 - * evidence of permission from another institution for you to enrol as a cross-institutional student,
 - * a statement from a professional body recommending that you undertake non-degree study in order to meet their membership requirements.

There is information on the application form about the circumstances under which you must provide documentation. You should provide originals wherever possible, especially of academic documents such as transcripts and English test result notices. Faculty and Student Centre staff can sight original documents and copy them for you so that you need not submit originals with your application. If you have questions about which types of documents are acceptable in support of your application, or whether or not original documents can be returned to you after your application has been processed, you should contact your faculty.

- If your supporting documents are not in English you must provide translated versions of those documents in addition to certified copies of the originals. These translations should be official. Some examples of the types of translations which may be accepted are those produced by the Community Relations Commission (CRC), the Department of Immigration and Citizenship (DIAC), or by an accredited National Accreditation Authority for Translators and Interpreters (NAATI) translator of at least 'Translator' or 'Level 3' status. Please note that if you are providing copies of translations, rather than originals, those copies must also be certified.

Making inquiries and submitting your application

- You must direct any inquiries you have about your application to the undergraduate adviser of the faculty concerned. Contact information for faculty offices is available from the University's switchboard on (+612) 9351 2222 or the website at www.usyd.edu.au/about/organisation/pub/faculties.shtml. Faculty handbooks are available from the Student Centre on (+612) 9351 3014 and on the University's website at www.usyd.edu.au/handbooks/index.shtml
- Copies of this and other direct application forms are available on the University's website at www.usyd.edu.au/studentcentre/admissions/app_forms.shtml
- This form should be forwarded to the faculty in which you wish to enrol no later than the closing date. Closing dates vary between faculties, so be sure to check before applying.
- You will be advised by mail of the result of this application as soon as possible, and if it is successful, the enrolment procedures you are to follow.



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 undergraduate diploma or undergraduate non-award study in 2009**

Personal details: Please provide the following information.

Surname Title Gender

Given names

Previous names (attach documentary evidence of name change)

Student Number (if previously enrolled at the University of Sydney) Date of birth

Residency: Please indicate your residency status.

Are you currently a citizen of Australia? citizen of New Zealand? permanent resident of Australia?

If you are a permanent resident of Australia please indicate the date your visa was granted (if it was granted in Australia) or otherwise the date you first landed in Australia with this visa.

Please note that you must provide documentary evidence for the information you provide in this section. You can provide a certified copy of your birth certificate or copies of the relevant pages from your passport.

Please indicate to which one of the following categories you belong.

Neither Aboriginal nor Torres Strait Islander Torres Strait Islander

Aboriginal Aboriginal and Torres Strait Islander

Postal address

State Postcode Country (if not Australia)

Daytime telephone Evening telephone E-mail address

Application information: Please select one of the following.

I wish to be re-admitted after an absence into the following award course.

I wish to be admitted into the Diploma of in the Department of

I wish to be admitted into the Bachelor of Arts or Science or Economics final year honours conversion in the Department of

I wish to be admitted into the following award course.

I wish to transfer from the Faculty of Engineering to the Faculty of Science under Resolutions 58 - 64.

I wish to be admitted into the BSc (Medical) or (Veterinary) (select one).

I wish to be given permission to enrol as a non-award student in the Faculty of

I would like to enrol as a cross-institutional student in the Faculty of

Additional application information: All applicants must complete this section

I would like to commence my studies in Semester (1 or 2).

I would like to be admitted to study (full-time or part-time).

I wish to be considered for a HECS place, a fee-paying place, or both.

Tertiary qualifications: All applicants must complete this section. Please provide information about all of the tertiary qualifications you have attempted, even if you did not complete them. You should provide original academic transcripts for all of the qualifications you have listed here except for those you studied on the main campus of the University of Sydney (not including Orange and Lidcombe Campuses). If your documents are not in English you must also attach an approved translation.

Name of tertiary qualification	Honours class	Graduation date	Institution attended

Secondary qualifications: All applicants must complete this section. You need only provide supporting documentation if you are applying for admission into a course in which you have not previously been enrolled or if you are seeking to enrol as a non-degree or cross-institutional student. If your documents are not in English you must also attach an approved translation.

Name of secondary qualification	Graduation date	State (or country if not in Australia)

English proficiency: If you have not completed a senior secondary or tertiary qualification in Australia you may be required to demonstrate your proficiency in English to be admitted. This may involve sitting an English language test, such as IELTS or TOEFL. You are advised to discuss English language proficiency requirements with faculty staff if you have studied overseas.

Record of exclusion: Please answer the following questions about your academic history. If the answer to any of these questions is yes, please provide full details and copies of any relevant documentation.

Have you ever been excluded or suspended from a course at a university or other tertiary institution for any reason? (Yes/No)

Have you ever been asked to show cause why your enrolment in any course should not be suspended/terminated? (Yes/No)

Have you ever been asked to explain unsatisfactory progress in any course? (Yes/No)

Reasons for application: You are only required to answer this question, and to provide supporting documentation, if you are applying for non-award or cross-institutional study. Please select one of the options below.

1. I am a student of another tertiary institution applying to take units of study to count towards an award course because these units of study are not offered by my home institution. I have the approval of my home institution.

1a. Are you a fee paying or HECS paying student at your home institution? (Fee/HECS)
Proof of HECS liability is required if you are a HECS student.

2. I have academic or professional reasons for being considered.

3. I have reasons for being considered other than those above.

If you are applying for reason 1 you must attach evidence of permission from your home institution indicating that you will receive academic credit for study completed at the University of Sydney. If you are applying for reason 2 you should attach a statement from your university/college or professional body. All applicants should also attach a brief statement about their reasons for applying in addition to whatever supporting documentation is required.

Subject choices: You should only provide information here if you are a non-degree, cross-institutional or honours applicant. If so, please list the units of study (their names and codes are in faculty handbooks) for which you wish to be considered.

Declaration: I declare that the information submitted is correct and complete, and I understand that the University may obtain official records from any educational institution attended by me. I understand that the University reserves the right to vary or reverse any decision made on the basis of incorrect or incomplete information.

Signature

Date

Decision of the Faculty or Board of Studies:

The applicant is permitted to

- Re-enrol after an absence in the following award course
- Enrol in the following award course
- Enrol in the Bachelor of honours conversion program.
- Transfer from the Faculty of Engineering to the Faculty of Science under Resolutions 58 - 64.
- Enrol in the Bachelor of Science (Medical).
- Enrol in the Bachelor of Science (Veterinary).
- Enrol as a non-award / cross-institutional student in the Faculty of

If the applicant is permitted to enrol as a non-degree, cross-institutional or honours conversion student please indicate below the units of study in which the applicant may enrol. Departmental staff involved in these decisions can provide their signatures and the dates of the decisions in the spaces next to the unit of study codes and names.

	Departmental approval:
	Departmental approval:
	Departmental approval:
	Departmental approval:
	Departmental approval:
	Departmental approval:
	Departmental approval:
	Departmental approval:

or

The application is not approved.

Reason:
.....
.....

Authorisation of Dean or delegated officer:

Signature: Date:

Faculty office use:

Application details entered on local database/Admissions Module Initials and date

Offer made on Admissions Module Initials and date

Student Identification Number

Notes:
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.....
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[Empty rectangular box for additional notes or information]